

## Welcome to the State Fair of Texas®!

This Guide was developed for you and/or your staff. Hopefully, it will prove to be an invaluable tool. We have tried to include information that will answer most of your questions. Please read the **Rules and Regulations** section with care. We ask that you keep the Guide in your exhibit area for quick reference.

If you have any questions, the Exhibit's Department staff is here to assist you. Please do not hesitate to call on us. Let us work together to ensure a safe and successful Show for all.

Thank you for being a participant in our 2010 State Fair of Texas.

Sincerely,

Peggy Sloan  
Vice President, Exhibits



## IT'S SHOW TIME

### EXHIBITING TIPS THAT CAN INCREASE YOUR SALES

- ☺ Tastefully decorate your booth. Customers are drawn to a well-lit attractive booth. Carpet adds dimension and color. Professionally skirted tables produce a neat crisp display and provide storage area.
- ☺ Professional unique signs will help people remember who you are and where you are located within the show.
- ☺ The appearance of booth personnel can lure customers to your exhibit space or drive them away. Refrain from reading, watching TV or eating in your exhibit area. This sends the message that you are busy and do not want to be disturbed.
- ☺ Greet people with a friendly smile. If feasible, demonstrate your product.

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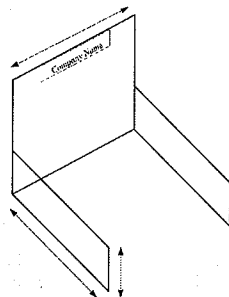
## EXHIBITOR RULES AND REGULATIONS

The State Fair of Texas ("SFT"), in its sole and absolute discretion, reserves the right to interpret these EXHIBITOR RULES AND REGULATIONS ("Rules") and to settle and determine all matters, questions or differences in regards thereto, or otherwise arising out of, connected with, or incident to the annual State Fair of Texas in Fair Park (the "Fair"). SFT further reserves the right to determine, in its sole and reasonable discretion, any unforeseen matters or controversies not covered by these Rules, as amended from time to time.

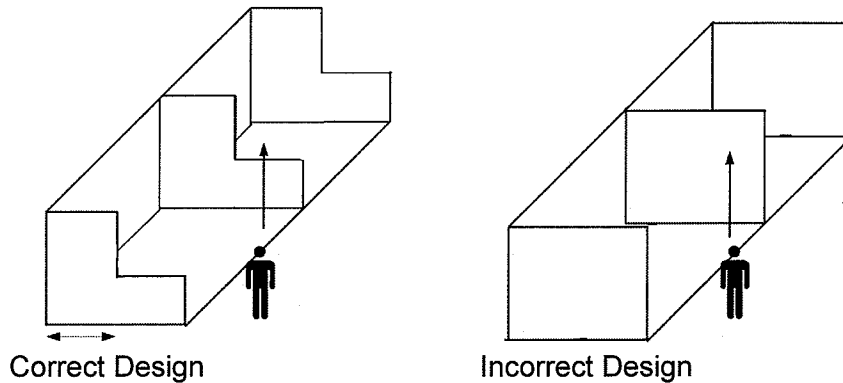
All Exhibitors are required to enter into a written agreement with SFT. The agreement must be signed by an authorized officer, partner or sole proprietor on behalf of the Exhibitor. In the event of a conflict between the written agreement and these Rules, the written agreement will apply.

1. The disregard of any of these Rules by an Exhibitor may subject the Exhibitor to forfeit any and all rental fees, deposits, or other moneys or consideration paid to SFT, or forfeit any and all rights and privileges under the written agreement between SFT and Exhibitor.
2. Exhibitors shall comply with all applicable federal, state and municipal laws, regardless of whether such laws are set forth in these Rules. As used herein the word "laws" means statutes, regulations, rules, judicial orders, and other legal pronouncements having the effect of law. Special attention should be given to Texas state laws and Texas Department of Transportation regulations governing exhibiting motor vehicles, automobiles, motorcycles, etc. ([www.dot.state.tx.us](http://www.dot.state.tx.us)).
3. SUBLETTING OF EXHIBIT BOOTH/SPACE TO A THIRD PARTY BY AN EXHIBITOR IS STRICTLY PROHIBITED. The exhibit booth/space must be occupied and used only by the contracting party executing a written agreement with SFT. All signage displaying Exhibitor's company/brand name must be the same as the entity that entered into a written agreement with SFT for the exhibit space, or a reasonable derivative thereof.
4. Exhibits should be constructed in a good and workman-like manner, and appear neat and orderly. Inventories of merchandise, goods and supplies must be stored neatly out of the sight of Fair patrons. Maintenance and clean-up of the exhibit booth/space during the Fair is the responsibility of the Exhibitor. Exhibitor is responsible for removing all packing materials, bulk trash and other refuse from the exhibit booth/space to the nearest trash dumpster. Please do not ask SFT cleaning staff to clean your exhibit booth/space or remove your trash.
5. All merchandise, goods, and items to be distributed from the exhibit booth/space must be approved in writing by SFT. Adhesive stickers, helium balloons, and Frisbees are not allowed to be distributed by Exhibitors. Additionally, SFT will not approve any items that may, in its sole and reasonable discretion, be offensive to Fair patrons.
6. SFT will not accept, or be responsible for accepting or storing, any inventory, merchandise or goods shipped to an Exhibitor.
7. Exhibitors are strictly prohibited from soliciting cash donations, contributions or other charity from the exhibit booth/space.
8. Distribution, sampling, promoting of products or services outside of the contracted exhibit booth/space (as defined by SFT) is strictly prohibited.
9. Exhibitors that take orders from Fair patrons to sell floor samples will not be permitted to remove such floor samples until after the closing of the Fair.

10. Any glass, ceramic, pottery or breakable items distributed by Exhibitor must be properly packaged (i.e., boxed, bubble wrapped, etc.) to prevent breakage and decrease exposure to other patrons.
11. SFT requests that all Exhibitors maintain a reasonable return/refund/exchange policy for patrons during the Fair. If refunds are not offered by Exhibitors, signage must be prominently displayed in the exhibit booth/space stating that refunds are not offered. SFT does not support or condone a "No Refund" policy by Exhibitors.
12. Exhibitors are required to staff their exhibit booth/space during operating hours of the entire Fair (10:00 a.m. to 10:00 p.m. Friday thru Monday and 10:00 a.m. to 9:00 p.m. Tuesday thru Thursday), unless a deviation is approved in writing by SFT. Any unattended or abandoned exhibit booth/space will be closed by SFT, removed from the Fairgrounds, and SFT will cancel the written agreement with Exhibitor and seek all legal remedies.
13. Smoking is not permitted in any buildings or tents within Fair Park during the Fair. No Smoking signs will be posted in accordance with local laws. Smoking will not be permitted in any exhibit booth/space.
14. The use of amplified sound is discouraged by SFT. If used by Exhibitor, the sound will be regulated by SFT so as not to be offensive to surrounding exhibitors. If any entertainment is proposed for presentation in the exhibit booth/space, Exhibitor must secure the prior written approval of SFT. Televisions within the exhibit booth/space for personal use of the Exhibitor are to be kept out of the site of Fair patrons.
15. All exhibit space is to be restored to the same condition and returned to SFT as when Exhibitor moved in. Any type of floor covering which involves the use of mastic is not permitted in any of the Fair Park buildings without special written permission from SFT's Exhibits Department. Additionally, Exhibitors may not paint any floors or walls within their exhibit booth/space. The cost of labor and material to restore the exhibit space is the responsibility of Exhibitor.
16. All signs, banners, and/or advertisement must be affixed only to the back wall of the contracted exhibit space and approved in writing by SFT. Signage is not permitted on counters, tables or exhibit fronts. No signs, banners, wires, advertisements, decorations or obstruction of any kind may extend from or to the ceiling, across the aisles, walks, thresholds, or streets of the buildings or area in which the contracted exhibit space is situated. No structure or material of any kind whatsoever may extend higher than eight feet (8') above the ground or floor level, unless prior written approval is obtained from SFT's Exhibits Department. All signs must be professionally printed. **NO HANDMADE SIGNS ARE ALLOWED.**
17. Exhibits located in the Embarcadero, Coliseum Market Place and Gateway Pavilion will be arranged so they do not obstruct the general view or hide the exhibits of others. Indoor exhibit booths are provided with an eight-foot (8') tall back wall/drape and two (2) three-foot (3') side walls/drapes. (see diagram)



Side-walls that extend eight-foot (8') tall cannot extend further than five-foot (5') from the back wall. If Exhibitor plans to construct a custom indoor exhibit which is not in accordance with these specifications, then such plans must be submitted in writing to SFT's Exhibits Department for approval.



18. Sweepstakes, contests, and/or drawings from the exhibit booth/space must be approved in writing by SFT and comply with all applicable federal, state, and municipal laws. For informational purposes, a sample of the entry form must be on file with SFT's Exhibits Department. If a sweepstakes, contest or drawing is being conducted on SFT property without SFT approval, SFT will close the exhibit space, and reserves the right to cancel its written agreement with Exhibitor.
19. Any unusual prices or discounts advertised during the Fair must be honored by the Exhibitor, and deliveries must be made as promised. SFT does not condone unlawful or deceptive business practices, and Exhibitors engaging in such activities will have their exhibits closed, and SFT will cancel its written agreement with such Exhibitors. Consumer complaints will be documented by SFT in the Exhibitor's file, and forwarded to the proper governmental or consumer affairs authorities. Additionally, complaints regarding questionable or deceptive business practices will be taken into consideration when SFT determines whether or not an Exhibitor is invited to participate in future Fairs.
20. Outdoor exhibits utilizing tents must use self-standing framed tents. No stakes can be installed into the pavement. Exhibitors or their tent contractors must check in with SFT's Exhibits Department before installing any tents. All tents must comply with local laws, including Dallas Fire Code.
21. SFT employees are strictly prohibited from accepting gifts, merchandise, entertainment or other favors from Exhibitors. Please be aware of this policy and understand that SFT values the business and personal relationships with all Exhibitors.
22. SFT owns certain names, domain names, logos, trademarks, service marks, copyrights and other intellectual property (hereinafter "Marks"), and owns or has certain merchandising rights in and to the Marks, and all goodwill associated with or symbolized by the Marks. Exhibitor is hereby notified that State Fair is the owner of certain registered Marks, including STATE FAIR OF TEXAS®, BIG TEX®, BIG TEX® (figure), TEXAS STATE FAIR®, SFT® (logo), PAN AMERICAN LIVESTOCK EXPOSITION®, RED RIVER CLASSIC®, SUMMER PLACE®, HERITAGE HALL OF HONOR®, INTERNATIONAL CHALLENGE CUP®, TEXAS SKYWAY® and COTTON BOWL®. Exhibitor is strictly prohibited from using these Marks without the prior written consent of SFT.
23. While SFT provides reasonable security for Fair Park during the Fair, additional security or

safekeeping of Exhibitor's inventory, merchandise, goods, displays, and other items is the sole responsibility of Exhibitor. SFT will not be liable for loss of any inventory, merchandise, goods, displays or other items from the exhibit booth/space. If you notice any missing or damaged items, report the information immediately to the Dallas Police Department within Fair Park and the SFT Building Manager. The on-grounds Dallas Police can be reached at (214) 421-8830.

24. Exhibitors are not permitted to bring animals within Fair Park unless they are part of an authorized show or exhibit that has been approved by SFT in writing. Service animals for the physically challenged are an exception to this rule.
25. Invasive medical testing/screening of any kind by Exhibitors within Fair Park or on SFT property is strictly prohibited.
26. Exhibitors are strictly prohibited from carrying a weapon or firearm within Fair Park or within the exhibit space, unless such person is licensed by the State of Texas to carry a concealed handgun and complies with such laws. Unlicensed persons carrying a firearm onto Fair Park premises will be subject to a Class A misdemeanor, punishable by up to 1 year in jail and a \$4,000 fine.
27. SFT will not tolerate sexual harassment or discrimination in any form. Exhibitor will be responsible for the actions of their personnel, employees, vendors and contractors. Any incidents involving harassment or discrimination of any kind should be reported to SFT Exhibits Department.
28. In order to ensure safety of all guests and easy flow of traffic in the exhibit hall aisles, please make sure your patrons do not block the aisle as you promote or demonstrate your products. If your demonstration causes a crowd to gather in the aisle, please encourage your patrons to gather within your contracted exhibit space or change the method of your demonstration in order to keep the aisle open and safe for Fair guests.

## **HEALTH DEPARTMENT GUIDELINES FOR EXHIBITS**

Exhibitors planning to provide any food or drink for the public must apply to the City of Dallas Health Department for necessary permits. **Contact Lorene Carroll Food Protection and Education Division at (214) 670-8083.** Health Department representatives will be stationed on the fairgrounds throughout the run of the fair to enforce the following guideline requirements.

### **Food Handler Certification**

All personnel that handle or prepare foods must be certified by the City of Dallas Health Department. Certification requires satisfactory completion of food handlers training classes conducted by the City of Dallas Health Department. The cost to attend the training class is \$55.00. The certificate is good for two (2) years.

### **Foods**

Only foods listed on the permit, and approved, will be permitted. Only minimum food handling or preparation will be allowed.

### **Structure**

Flooring inside the booth area is required to be concrete or plywood only. No carpet, soil, or grass will be allowed.

### **Hand wash facility Requirements**

All booths that handle or prepare un-packaged foods are required to have five (5) gallons of potable water to be used as follows:

Hand washing facility must be provided with flowing water to be used for hand washing and a collection bucket for waste water. Coffee urns or bottled water with spigots work well for this purpose. Soap and disposable paper towels must be available in each booth. Disposable gloves are encouraged to be used; however, using gloves is not a substitution for proper handwashing.

**Note : Special Hand Washing requirements for potentially hazardous foods (raw food products) offered for sampling will require hot and cold running water.**

### **Utensil washing & Sanitation**

- (1) One bucket with two (2) gallon capacity of soapy water solution is to be used for washing utensils on an emergency basis in each booth.
- (2) A second bucket with two (2) gallon capacity containing 50ppm bleach solution for utensil sanitization on an emergency basis in each booth. (Sanitizer test strips must be provided).

All utensils must be taken to a three (3) compartment sink location to be washed, rinsed and sanitized at least daily.

All waste water from buckets must be disposed of into a sanitary sewer.

Wiping cloths must be stored, between uses, in an approved sanitizer solution at the proper concentration. If chlorine is used as the sanitizer, a solution of 100 ppm is required. (Sanitizer test strips must be provided).

### **Food Protection and Handling**

- Food handling personnel must wash their hands as frequently as necessary, even though disposable gloves may be used.
- Food employees shall avoid contact of exposed ready-to-eat food with their bare hands by use of suitable utensils such as deli tissue, spatulas, tongs, or single-use gloves.
- Smoking, eating or drinking in an exhibit booth is strictly prohibited.
- All food, food containers, utensils, napkins, straws, or single service articles must be stored at least six (6) inches off the floor.
- Food preparation must be located in the rear of the booth. All cooking demonstrations must be designed to protect the food from direct consumer contamination.
- All food must be dispensed in single portion quantities. Potato chips, cookies, nuts, etc. in a large bowl for pickup by attendees is strictly prohibited.
- Displays which have open single portion food on display for an extended period of time will require a sneeze guard. Foods that are placed on a table top for immediate pickup by attendees will not require a sneeze guard (limited to no more than 15 portions).
- Any booth which is dipping ice cream must:
  - (1) Have an individual scoop for each flavor and the scoop must remain in the ice cream at all times. **OR**
  - (2) Be equipped with a dipper well which has constant running water.
- All potentially hazardous food products must be maintained at 41°F or below or 135°F or above at all times. Mechanical refrigeration is required. No ice chests will be allowed. **RAW CHICKEN AND SEA FOOD IS STRICTLY PROHIBITED.**

Animals are prohibited in the booths or within 50 feet of open food.

## **Plumbing & Mechanical Installations Regulations**

A permit is required for **all** plumbing and mechanical work and the **permit along with the stand or booth address will be posted on booth or stand that is visible from the street or drive.** **A State of Texas licensed plumber or Texas Department of Licensing and Regulation Mechanical Contractor Licensed and registered with the City of Dallas as a plumbing or mechanical contractor must do all work. Any personnel observed performing plumbing or mechanical work where licenses are required shall be reported to the Texas State Board of Plumbing Examiners or Texas Department of Licensing and Regulation. This complaint will include the un-licensed person and his/her employer.**

It is the responsibility of the Exhibitor to hire a licensed Plumbing & Mechanical Contractor to perform the work. PLEASE provide your Contractor with a copy of the Guidelines for Plumbing & Mechanical Contractors.

### **Guidelines for Plumbing & Mechanical Contractors.**

Plumbing & Mechanical Contractors must obtain a permit from the City of Dallas. The permit must be posted in the booth. **When applying for a permit Contractors will be required to give full street address and space number.** The following code provision of the 2006 International Plumbing Code (IPC) and the International Mechanical Code (IMC) will apply to all plumbing and mechanical installations for the State Fair of Texas:

1. Indirect waste shall be required for ice bins and food preparations sinks and shall have a minimum of twice (2X) the diameter of the drain pipe but no less than a one (1") inch air gap at the point of discharge into the indirect waste receptor.
2. **All** potable water connections below grade shall be protected by "Dual Check Backflow Preventer" equivalent to a "Watts #07-S" with ridged potable water connection at its outlet as close to grade as possible. (Texas Commission Environmental Quality (TECQ), Rules and Regulations Public Water Systems Chapter 290, Backflow Siphonage 290.44)
3. Potable water connections under constant pressure shall be protected by a "Pressure Type Vacuum Breaker" equivalent to a "Combraco Series 40-500".
4. Any hose bib, potable outlet above grade or plumbing fixture designed for the attachment of a water hose not used under constant pressure, shall be equipped with a "Listed" non-removable vacuum breaker.
5. Connection to the potable water system, drainage system and all associated piping shall comply with the applicable provisions of the 2006 IPC, all associated work to install the system **must be performed by a licensed plumber** who has been issued a permit prior to the start of work.
6. All installations shall include the appropriate use of materials and back-flow prevention assemblies, where required. **(Non-Potable Water Garden hoses are not acceptable for connecting to the Potable Water System or drainage systems).**
7. All soft drink dispensers connected to the potable water supply shall be equipped with a testable "Reduced Pressure Principle Backflow Preventer (RPZ), the drain on the RPZ shall run to an approved location. This device shall be installed according to the 2006 International Plumbing Code and tested in compliance with the **Texas Commission Environmental Quality (TCEQ) regulations and tested by a certified Backflow Tester.**

**Note: A permit is required for the installation and backflow testing of the RPZ and tested by a certified tester. The tester shall provide an original test report to the City of Dallas at the time or prior to final approval of the permit and issuance of the "Certificate of Occupancy".**

8. **All** Cooking facilities such as solid fuel or gas or electric char-broilers, deep-fat fryers, rotisseries, grills and ranges that are inside buildings, shall be equipped with a "Type I" Vent-a-Hood System **(No fuel gas releases will be given without all required inspections completed)**
9. Any equipment installed within tents is required to comply with the same plumbing/mechanical code provisions as facilities within buildings.

**Exception:**

That a commercial kitchen hood will not be required within tents that are open on three (3) sides, with adequate clearances above the cooking surface to combustibles. The required horizontal clearance for cooking equipment to combustibles shall not be less than eighteen (18") inches for any installation regardless of location, unless such appliances are listed for reduced clearances. The eighteen (18") inches of required clearance may be reduced to three (3") inches, provided the combustible material is protected with material as specified for one (1) hour construction.

10. All fuel gas piping including stops and flex connector to the point of connection to the appliance shall be tested with a 6 psi diaphragm test gauge with a test pressure of 3 psi for minimum of 15 minutes.
11. Maximum length of any Listed and approved appliance fuel gas connector may not exceed 3 (3) feet in length and may not penetrate any appliance cabinet wall or partition.

**Exception:** Gas clothes dryers and free standing ranges may have 6 ft. Listed range connectors. **This exception does not apply to cook tops or burner units.**

**Note:** Inspections will originate from our Southeast District office, 725 N. Jim Miller Rd. Cary Pritchett, District Manager (214) 670-8178, for general information call (214) 670 - 8160. For plumbing/mechanical compliance questions call Charlie Smith, Senior Plumbing/Mechanical Inspector (214) 671-8113 or Mark Daniel, Chief Plumbing/Mechanical Inspector at (214) 948-4464.

## Electrical

All Exhibitor booths have at least one (1) 20 amp electrical supply providing the ability to plug in two (2) 110 volt devices. If you require more power than that provided, you must notify the Exhibits Department to determine if it is possible for you to obtain additional power at your location. If additional electrical power/ wiring can be obtained at your location, it is the responsibility of the exhibitor to hire an Electrical Contractor registered in the City of Dallas to perform the work and secure a permit with the correct address, etc. before any work is to be performed. Note: To avoid a citation and or a notice to discontinue use, the City of Dallas ordinance(s) prohibits the use, or occupancy of a booth, stand, or similar location in which a permit is required prior to inspection approval. **PLEASE** provide your Electrical Contractor with a copy of the **Guidelines for Electrical Contractors** included in this booklet. Any cost incurred is also the responsibility of the exhibitor.

### Summary

**Ungrounded metal cased light fixtures with 2-wire cords will not be allowed. Grounded metal cased light fixtures with 3-wire cords will be allowed. All splices shall be in junction boxes with covers. Exposed electrical wiring must be out of reach and free from exposure to physical damage. Where extension cords are allowed they shall be listed for extra-hard usage of grounding type. Damaged electrical equipment, devices and appliances must be repaired or replaced (switches, receptacles, lights, etc.). All electrical equipment devices and appliances shall be listed and labeled by a nationally recognized Testing, Listing and Labeling Organization such as U.L., or C.S.A. Generators require an Electrical Permit.**

### **Guidelines for Electrical Contractors**

Electrical Contractors must obtain an electrical permit from the City of Dallas. The permit must be posted and be visible from the outside of the booth, tent, etc when closed or covered. **When applying for a permit Contractors will be required to give full street address and space number.** The street address and space number are located on the Exhibitor's Contract. We ask that the Electrical Contractor leave tags, labels or business cards on their electrical equipment should the City of Dallas Electrical Inspectors or the State Fair of Texas Electrician need to contact the Electrical Contractor. **DO NOT COMMENCE WORK WITHOUT A PERMIT to avoid being issued a citation.**

General Requirements Below:

See the current adopted edition of the NEC® for other specific requirements.

1. Electrical panelboards, load centers and disconnects exposed to damp/wet locations shall be approved for that location or be suitably protected.

2. Electrical panelboards, load centers and disconnects shall be located to allow working clearances of 36 inches deep by 30 inches wide and permit at least a 90 degree opening of equipment doors or hinged panels.
3. Electrical panelboards and load centers shall contain a main circuit breaker or be provided with a fused disconnect switch or circuit breaker located within sight and within 10 feet of the operator's station. All switches and circuit breakers shall be located so that they may be operated from a readily accessible place and installed so that the highest position will be no more than 6 feet 7 inches above the floor.
4. Electrical equipment and outlets exposed to damp/wet locations shall be approved for that location or be suitably protected.
5. All 125 volt 15 and 20 ampere receptacle outlets installed in the following locations shall be GFCI protected: Commercial Kitchens whether outdoor or indoor, and outdoor tents, outdoor exhibits, outdoor concession stands, wet or damp locations. Receptacles that only facilitate quick disconnecting and reconnecting of electrical equipment shall not be required to be provided with GFCI protection. These receptacles shall be of the locking type.
6. All 125 volt 15 and 20 ampere receptacle outlets installed in wet locations shall have an enclosure (i.e.: "in-use" / "bubble" cover) that is weatherproof whether or not a cord is inserted.
7. All cords installed shall be listed for "extra hard usage". Extension cords shall not be run under carpet/rugs unless designed and listed for the purpose.

**Damp/Wet Locations:** Shall include but not be limited to Booths, Exhibits, Concessions, Tents and Rides that are open or partially open to the weather during normal periods of operation or exposed to dampness/wetness during clean-up.

## **HOW TO GET AN ELECTRICAL PERMIT**

### **WHEN IS A PERMIT FOR ELECTRICAL WORK NOT REQUIRED AT THE STATE FAIR?**

Chapter 52 of the Dallas City Code, states:

-maintenance, repair, relocation or replacement of any existing light fixture, receptacle, switch, ceiling fan, circuit breaker or other electrical device or equipment where no change in electrical service or service disconnect is involved, if the value of the work does not exceed \$1,000.

### **WHO CAN OBTAIN A PERMIT FOR ELECTRICAL WORK AT THE STATE FAIR?**

Electrical permits must be obtained by a contractor who is registered as an electrical contractor with the City of Dallas.

### **WHAT ARE THE PROCEDURES FOR OBTAINING A PERMIT AT THE STATE FAIR?**

1. Must be a registered electrical contractor with the City of Dallas Building Inspection Division
2. Apply for, secure a permit and pay required fees.
3. Do work in accordance with Chapter 56 of the Dallas City Code.
4. Request for inspection

**WHERE DO I GO TO OBTAIN A PERMIT AT THE STATE FAIR?**

Permits for electrical work can only be obtained at the Southeast Division of Building Inspection which is located at 725 N. Jim Miller Rd.

**HOW LONG DOES IT TAKE TO OBTAIN A PERMIT AT THE STATE FAIR?**

Normally, a permit for electrical work is issued while you wait. However, if you have three or more permits, you will be asked to drop off the applications with a contact name and number. In most cases, you will be contacted the next day when they are ready. Limiting the amount of applications allows us to process your permits in a timely manner.

**WHAT IS THE COST?**

The cost for permits differs depending on several variables and the value of the work. Consult our fee schedule which is available at our office or on our website.

All permits and inspections will originate from the City of Dallas, Building Inspection, Southeast District Office, 725 N. Jim Miller Road Suite "A" Dallas, Texas 75217. You may reach Floyd Allen, Senior Electrical Inspector (214) 670-8479 or Cary Pritchett, District Manager (214) 670-8178, for general information call (214) 670 - 8160.

## FIRE DEPARTMENT REGULATIONS

The following are BASIC RULES pertaining to exhibits taken from the Dallas Fire Department's Exhibit Hall Fire Regulations. This brief outline does not by any means cover completely the ordinances and regulations contained in the Dallas Fire Code, but it does provide basic rules governing exhibits in buildings open to the public.

1. Submit plans to the fire marshal before erecting a structure as a display inside an exhibit building unless the decorative and construction materials are non-combustible or flameproof.
2. All curtains, drapes or decorations must be non-combustible or flameproof.
3. Any merchandise or material attached to drapes or table skirts must be non-combustible or flameproof.
4. Fire lanes shall be clear of obstructions and barricades at all times
5. Automotive vehicles and equipment may be displayed if:
  - a. Fuel level is 5 gallons or 1/4 of tank capacity - whichever is less.
  - b. Fuel tanks are locked or sealed.
  - c. Battery cables are disconnected and taped off.
  - d. Ignition keys are removed and at display location.
  - e. Vehicle operation is limited to brief parade type displays specifically approved by fire marshal.
6. Internal combustion power sources:
  - a. Location must be approved and inspected by the fire marshal prior to use.
  - b. Must be isolated from contact with the public by physical guards, fencing or enclosure.
  - c. "NO SMOKING" signage posted and visible to the public.
  - d. Provide an accessible fire extinguisher with a rating of not less than 2-A:10-B:C
  - e. Fuel tanks shall be of adequate capacity to permit uninterrupted operation during normal operating hours.
  - f. Generators producing 30 amps or more require an Electrical Permit.
7. Refueling internal combustion power sources must follow these procedures:
  - a. Authorized display personnel must contact Exhibit's Department at least one day in advance to obtain permission for Refueling Company to enter the fair grounds.
  - b. Refueling shall only be conducted before 8:00 a.m.
  - c. Refueling shall be conducted only in the presence of the fire marshal and authorized display personnel. There is a mandatory \$50. per hour fee for standby Fire Department personnel. Only company checks or money orders payable to the City of Dallas will be accepted. Driver license is required.
  - d. **Failing to comply could result in a citation and up to a \$200. fine.**

8. The storage of combustible shipping containers must be confined to areas approved by fire marshal.
9. The use, display, or storage of liquid propane gas, flammable liquid, or flammable gas must be approved by the fire marshal in writing.
10. The use of open flames, burning, or smoke-emitting materials as part of an act, display, or show is prohibited.
11. The use of welding and cutting equipment for demonstration purposes must be by permit from the fire marshal.
12. The use of compressed gas cylinders must be approved by the fire marshal and cylinders must be firmly secured in an upright position.
13. All commercial type cooking appliances shall be equipped with ventilation hoods and approved automatic extinguishing systems. All other cooking devices shall have adequate separation from combustible materials by spacing or non-combustible shielding.
14. The use of any gas fired appliance must be approved by the fire marshal; the use of salamander stoves is prohibited.
15. Sawdust and shavings shall be kept flame retardant.
16. The storage of hay and straw must be approved by the fire marshal.
17. Tent structures in excess of 399 sq. ft. and canopies in excess of 400 sq. ft. must obtain a permit from Dallas Fire-Rescue Department. **Primary Contact:** Lieutenant Andrea Shaffner 214 671-9317 **Alternate Contacts:** Chief Inspectors, Shakietha Moore 214 670-6803 and Monica Turner 214 671-9315.

These are BASIC RULES and every exhibit must comply prior to opening.

## INSURANCE REQUIREMENTS

### 1. Workers' Compensation or Occupational Accident Insurance coverage

All exhibitor personnel working on State Fair property must be provided insurance coverage (no exceptions). Proof of such coverage must be provided to State Fair in one of the following forms:

- A **certificate** evidencing proof of Workers' Compensation insurance coverage.
- A **complete copy** of the Occupational Accident Insurance policy. **Minimum Limits:** \$200,000 medical expenses and disability benefits of at least \$100 for 26 weeks.

In either case the named insured must **exactly** match the Lessee-Exhibitor (entity) listed on the Exhibits Contract.

### 2. Commercial General Liability Insurance

A **complete copy** of the Commercial General Liability (CGL) **policy** must be submitted as proof of coverage. **Complete copy** includes the **declaration pages** showing the named insured, the policy period, the policy limits, the **schedule of forms and endorsements and copies of all the forms and endorsements shown on the schedule**.

COVERAGE: General Aggregate, including the following coverage: all premises and business operations, products and completed operations liability, personal and advertising injury liability, contractual liability, contingent liability (including coverage for independent contractors), fire legal liability, and golf cart liability (if applicable).

MINIMUM LIMITS: \$1,000,000 per occurrence for bodily injury (including death), personal and advertising injury, and property damage; \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate; \$50,000 fire legal liability

Additionally, the following items will be reviewed by State Fair when evaluating for compliance with insurance requirements:

- The named insured on the proof of insurance must match exactly the legal business name shown on the Exhibits Contract.
- "State Fair of Texas, its officers, directors and employees, the City of Dallas, and the Park and Recreation Board of the City of Dallas" shall be included as an insured under the CGL policy, using a standard ISO additional insured endorsement, or a substitute providing equivalent coverage. State Fair requires the **actual additional insured endorsement or acceptable wording included in the policy forms**.
- The CGL policy shall be "Occurrence Form" only ("Claims Made" forms are not acceptable), with a provision that defense costs are paid in addition to and do not deplete any policy limits. The insurance coverage

afforded by this policy for the benefit of the additional insured will be primary and no contribution shall be permitted from any insurance or self-insurance maintained by the additional insured.

- The carrier must be licensed to transact insurance in the State of Texas.
- The insurance carrier must be rated by A.M. Best Company with at least an "A-" rating with a Financial Size Category (FSC) of VIII or better.
- The policy cannot have any exclusion that would limit the indemnity as set forth in the Exhibits Contract (i.e. Assault & Battery)
- The policy cannot have a deductible in excess of \$1,000
- The policy shall have an endorsement issued by the insurer affording ten (10) days prior notice to State Fair and all named insureds in the event of cancellation, non-renewal, modification, material change or reduction in coverage.

## **COMPLIMENTARY CREDENTIALS**

There are two (2) types of Complimentary Pedestrian Gate Credentials. Complimentary Credentials are for Exhibitors and/or employees.

1) **SEASON PASS** (best option if same person working most days of show)

- Issued in the Company name
- Can be used each day of the show by any employee of the Company.
- Quantity determined by the size of the leased space
  - 100 sq. ft. = 4 Season Passes
  - 200 sq. ft. = 5 Season Passes
  - 300 sq. ft. = 6 Season Passes
  - 400 sq. ft. and over = 7 Season Passes

2) **DAILY PASS** (best option if utilizing temporary employees or different employees to work each day)

- Issued only upon written request.
- Daily pass is a onetime use credential to be used by employee of the Company. The credential is surrendered at the Pedestrian Gate.

**If additional Complimentary Season Credentials or Daily Passes are required for staffing purposes, a written request must be submitted to the Vice President of Exhibits no later than September 1. The request must include the number of individuals required to staff the booth and their work schedule. Only a reasonable request will be given consideration.**

If we are unable to fulfill your request for additional Complimentary Credentials, you may purchase them at a discounted price.

## **VEHICLE PERMITS** **PEDESTRIAN GATE CREDENTIALS**

**There is no complimentary parking.** Vehicle credentials must be purchased. The cost for VEHICLE PERMITS and discounted PEDESTRIAN GATE CREDENTIALS will be sent under separate cover.

## **CREDENTIAL PICK-UP**

**CREDENTIALS ARE NOT MAILED.** After September 6 credentials will be available for pick-up. The Credential office is located in the State Fair of Texas Administration Building. Please call 214-421-8801 to verify your credentials are available for pick-up. **Please pick-up your credentials by 5:30 p.m. on Thursday, September 23. If you fail to pick-up your credentials you will have to pay the admission fee to enter the fairgrounds beginning September 24.**

## CREDENTIALS RULES AND REGULATIONS

- 1) Credentials cannot be exchanged after the order has been processed.
- 2) The State Fair of Texas will not be responsible for lost, stolen, or mutilated credentials.
- 3) **Replacement parking stickers will not be issued.**
- 4) Any vehicle parked in an unassigned area will be towed and credential will be reclaimed and voided.
- 5) Admittance credentials received under Exhibit Contract may not be sold. Any Exhibitor found selling credentials will have their contract canceled immediately.
- 6) Duplication of State Fair of Texas credentials constitutes fraud. Anyone found duplicating stickers or tickets will be prosecuted.
- 7) **Credentials can not be passed thru the fence to someone outside the fairgrounds.** Anyone caught passing credentials through the fence will have their credential confiscated.

## “STATE FAIR OF TEXAS” - WILL CALL

Hours: 7 a.m. to 7 p.m. beginning Friday, Sept. 24.

Location: ACE Parking lot between First Ave. & Second Ave.

Directions:

### **I-30 eastbound:**

Exit 47 (Fair Park - Second Ave.)  
Merge to the left lane on Second Ave.

### **I-30 westbound:**

Exit 47C (Fair Park – First Ave.)  
Veer right to Fair Park – Exposition Ave.  
Turn right on Ash and remain on Ash  
past First Ave.



## **MOVE-IN INFORMATION**

**You are required to have your booth ready for the public by 9:00 a.m., Friday, September 24.** Below are the dates and hours your area will be available for move-in. You can begin moving in during the hours and dates shown for your area. If your exhibit requires additional installation time, please contact the Exhibit Departments. We will try to accommodate your request.

### **CENTENNIAL, EMBARCADERO, & GRAND PLACE**

Monday, September 20 thru Thursday, September 23, Hours: 8:30 a.m. to 10:00 p.m.

### **CRAFTS PAVILION & GATEWAY PLAZA PAVILION**

Wednesday, September 22 & Thursday, September 23, Hours: 8:30 a.m. to 10:00 p.m.

### **COLISEUM MARKET PLACE**

Tuesday, September 21 thru Thursday, September 23, Hours: 8:30 a.m. to 10:00 p.m.

### **NIMITZ DRIVE**

Thursday, September 23, Hours: 8:30 a.m. to 10:00 p.m.

### **OUTSIDE DISPLAYS, NIMITZ COURT**

Friday, September 17, Hours: 8:30 a.m. to 10:00 p.m.

### **PENNSYLVANIA - LAGOW ENTRANCE GATE**

*Exhibitors contracted to open September 24*

Thursday, September 23, Hours: 8:30 a.m. to 10:00 p.m.

*Exhibitors contracted to open October 6*

Wednesday, October 6. Hours: 7:00 a.m. to 9:00 a.m.

**Dates for 12 day runs:** September 24 thru October 5  
October 6 thru October 17.

## HOURS OF OPERATION FOR EXHIBITORS

**FRIDAY, SEPTEMBER 24 THROUGH SUNDAY, OCTOBER 17  
(24 DAYS)**

**FRIDAY THRU MONDAY - 10:00 A.M. TO 10:00 P.M.  
TUESDAY THRU THURSDAY - 10:00 A.M. TO 9:00 P.M.**

Personnel manning booths can enter buildings at DESIGNATED DOOR, **one (1) hour before the building is open to the public.** The Building Manager will have the designated door information available during move-in.

- 1. EVERYONE, INCLUDING EXHIBITORS, WILL BE ASKED TO CLEAR THE BUILDING IMMEDIATELY AT: 10:00 P.M. FRIDAY THRU MONDAY  
9:00 P.M. TUESDAY THRU THURSDAY**
2. Exhibitors that need to make repairs or restock before 9:00 a.m. must schedule time with Building manager the day before.

## GENERAL SCHEDULE OF EVENTS & SCHOOL DAYS

Events and School Days are subject to change. Midway Call Time Sheets will be available in the Food Service/Operations Office in September with updated events and times.

Frisco, Hurst-Euless-Bedford, Hubbard, Keller, McKinney, Plano schools can use their one time admission pass any Sunday during the show. One time passes distributed to those schooled at home can be used any Thursday.

- |                        |   |
|------------------------|---|
| Every Thursday         | - Senior Citizens are admitted free.  |
| Friday, September 24   | - Opening Day Parade (Downtown, 12:00 Noon) Private Schools   |
| Saturday, September 25 | - Grambling vs. Prairie View  |
| Monday, September 27   | - Desoto, Pilot Point, Red Oak, Charter Schools   |
| Friday, October 1      | - Crandall, DISD Elementary Schools, Waxahachie   |
| Saturday, October 2    | - Texas vs. OU  |
| Monday, October 4      | - Ferris, Forney, Garland, Lancaster, Mesquite, Palmer, Royse City, Sunnyvale   |
| Tuesday, October 5     | - Abbott, Aquilla, Blum, Bynum, Covington, Hillsboro, Itasca, Penelope  |
| Wednesday, October 6   | - Rockwall  |
| Friday, October 8      | - DISD Middle and High Schools, Coppell   |
| Saturday, October 9    | - Baylor vs. Texas Tech   |
| Monday, October 11     | - COLUMBUS DAY, School Day for Allen, Arlington, Carrollton-Farmers Branch, Cedar Hill, Duncanville, Ennis, Ft. Worth, Grand Prairie, Grapevine-Colleyville, Highland Park, Irving, Kaufman, Kemp, Lewisville, Mabank, Midlothian, Northwest, Prosper, Terrell, West, Whitney, Wills Point, Wylie |

## MOVE-OUT INFORMATION

1. UNDER THE TERMS OF YOUR EXHIBIT CONTRACT, ALL EXHIBITS AND DISPLAYS MUST REMAIN IN PLACE UNTIL 10:00 P.M. ON SUNDAY, OCTOBER 17. THE DATES AND HOURS OF OPERATION ARE ADVERTISED TO THE PUBLIC AND WE MUST PRESENT A FINISHED SHOW UNTIL CLOSING. ANY EXHIBITOR WHO STARTS TEAR DOWN BEFORE 10:00 P.M. WILL NOT BE INVITED TO RETURN THE FOLLOWING YEAR
2. Exhibitors may remove their exhibit and materials after 11:00 p.m. Sunday, October 17 (closing night of the Fair). Due to the volume of people moving out it would be prudent to remove as many valuables as possible closing night. Please be aware the Fair is not responsible for any losses or damages.
3. Materials can not be taken from the park without a PASS OUT SLIP. Instructions regarding the distribution of the PASS OUT SLIP will be provided to booth personnel.
4. Floor samples that are sold during the show cannot be picked up until Monday, October 18. PASS OUT SLIP will be required.
5. The buildings are rented for many purposes and must be cleared out promptly for this reason. **Buildings will be open from 8:30 a.m. to 4:00 p.m. ONLY.** Please make plans to have all your display materials moved out of the park by the following dates:

CENTENNIAL, EMBARCADERO, GRAND PLACE, & MARKET PLACE IN COLISEUM –  
Tuesday, October 19, at 4:00 p.m.

CRAFTS PAVILION, GATEWAY PLAZA PAVILION, NIMITZ DR. & PENNSYLVANIA -  
LAGOW ENTRANCE GATE -- Monday, October 18, at 4:00 p.m.

OUTDOOR DISPLAYS -- Friday, October 22, at 4:00 p.m.

## SECURING EXHIBIT AREAS

The security of your display and merchandise is important to the management of the STATE FAIR OF TEXAS.

### **During Move -- In & Move -- Out**

- Become acquainted with the Building Manager, Security Guard and other vendors.
- Access to the Building/Pavilion should be limited to Exhibitors.
- Advise the Building Manager of any suspicious person(s) or behavior.
- Doors will only be opened as needed for loading and unloading.
- If you are the last Exhibitor to leave an area of the Building/Pavilion, inform the Building Manager so that area can be secured.
- Adhere to move-in & move-out hours. (see MOVE-IN & MOVE-OUT)
- Do not leave valuable items unattended.

### **Starting with the opening day**

- The Building Manager is scheduled to open only one (1) entrance at 9:00 AM. **All booth personnel and deliveries must use the designated entrance.**
- Should you need access to your booth prior to 9:00 AM, you must make arrangements with the Building Manager the day before.
- Booth must be manned when building is open to the public.
- A few minutes before closing time the Building Manager will begin closing the Building and advising the Fair guests.
- **ALL EXHIBITORS ARE TO LEAVE THE BUILDING/PAVILION WHEN IT CLOSES TO THE PUBLIC.**
- **PLEASE DO NOT CONTINUE TO CONDUCT BUSINESS AFTER CLOSING.**
- The fairgrounds will be closed to everyone between 12:00 mid-night and 6:00 a.m. The City of Dallas Police patrols the fairgrounds during these hours.

There is a security guard assigned to exhibit areas as follows:

### CENTENNIAL BUILDING

Monday, September 20 – Tuesday, October 19 - 24 hours  
Tuesday, October 19, Building Closes at 4:00 p.m.

### EMBARCADERO & GRAND PLACE

During move-in a guard will be present each evening beginning Monday, September 20, 4:30 p.m. until 9:00 a.m. the next day. Guard service will end Friday, September 24, 9:00 a.m.

During move-out a guard will be present 24 hours beginning, Sunday, October 19, 9:30 p.m. ending Tuesday, October 19, 4:00 p.m.

### CRAFT AND GATEWAY PLAZA PAVILIONS

During move-in a guard will be present 24 hours beginning, Wednesday, September 22, 8:30 a.m. until Friday, September 24, 9:30 a.m.

During the show, Friday, September 24 – Saturday, October 16, a guard will be present from 9:30 p.m. to 12:00 mid-night each evening & 6:00 a.m. to 9:30 a.m. each morning.

During move-out a guard will be present, Sunday, October 17, 9:30 p.m. to Monday, October 18, 4:00 p.m.

### EAST PARK/GATEWAY PLAZA

Friday, September 17 – Thursday, September 23, 8:30 a.m. to 8:00 p.m.

### COLISEUM MARKET PLACE

During move-in a guard will be present each evening beginning, Tuesday, September 21, 4:30 p.m. until 9:00 a.m. the next day. Guard service will end Friday, September 24, 9:00 a.m.

During move-out a guard will be present 24 hours beginning, Sunday, October 18, 9:30 p.m. ending Tuesday, October 20, 4:00 p.m.

If you wish to employ security service at your own expense, you may do so; however, we ask that you inform the Exhibits Department.

### BANK ON FAIR GROUNDS

- Not a check cashing facility - Available for change making purposes **only**
- Open 8:00 a.m. to 5:00 p.m.
- JOHN THOMPSON SERVICES BUILDING located in Gateway Plaza (see map in back of Exhibitor Guide)
- Entrance door is marked with a **red star**
- Not open to the public

### STATE SALES TAX

State Sales Tax is to be charged on all applicable retail sales and your permit is to be posted at the sales location. Representatives from the State Comptrollers Department will enforce these requirements. For sales tax information or to obtain a sales tax permit please contact State of Texas Comptroller's Dept. 800 252-5555 or online at [www.window.state.tx.us](http://www.window.state.tx.us)

## **TELEPHONE SERVICES**

**Orders for telephone service cannot be placed by calling the State Fair of Texas.** Please place your order directly with the Local Service Provider of your choice.

AT & T has provided telephone service for State Fair of Texas participants in the past. If you choose AT & T as your service provider, you can contact them as follows:

**Land Line service** – 888 -890-5200 Ask for Special Events representative **Or** e-mail [valued.sw.specialtyorders@rdsml.ims.att.com](mailto:valued.sw.specialtyorders@rdsml.ims.att.com) for a "Request for Telephone Service Form".

**DSL/HSI** – 800 365-6404 (after you have received a telephone number and order number from the Special Events representative)

**ISDN or T1 lines** – 888 481-0367.

It will be to your benefit to place your order for land lines before, September 1. Orders for special telephone line services i.e. ISDN, DSL, T1 lines, should be placed no later than, August 1.

## **SHIPPING & RECEIVING PROCEDURES**

### **U. S. POSTAL SERVICE**

- **DOES NOT DELIVER TO THE FAIRGROUNDS.**
- You must make arrangements to pick-up your shipment at the Juanita Craft postal station located (off grounds) at 3055 Grand Avenue in Grand Plaza approximately three (3) blocks from Grand Avenue entrance gate.

### **COURIER SERVICES**

- **Exhibitor must be present to accept the merchandise.**
- **Deliveries can not be accepted by State Fair personnel.**
- **ARRANGEMENTS SHOULD BE MADE WITH A LOCAL WAREHOUSE FOR STORAGE OF MERCHANDISE SHIPPED IN ADVANCE.**
- In most cases courier services are permitted to deliver directly to your exhibit area.

**It is "imperative" that packages are addressed correctly.** Please see page 1 of the Exhibits Contract for your display address and space number. The zip code for Fair Park is 75210. Example below:

<b>Recipient:</b>	Jane Doe
<b>Company:</b>	Exciting Enterprises
<b>Fair Park</b>	Fair Park
<b>Building:</b>	Embarcadero
<b>Address:</b>	1229 Admiral Nimitz Cir
<b>Space Number:</b>	Space #33
<b>City, State Zip:</b>	Dallas, TX 75210

## FACILITY ADDRESSES

Addresses in Fair Park are established by the City of Dallas. When applying for permits or telephone services you must provide the address as it appears in the City of Dallas Addressing system. **Your display address appears on page one (1) of your Contract.**

### State Fair of Texas, Fair Park, Dallas, TX 75210 Addresses

Area or Building	Space Range	Address
Automobile Building		1010 1st Ave.
Centennial Building		1001 Washington St.
Centennial Building Exhibit Hall		1001 Washington St.
Centennial Terrace	CT-#-E	1147 Washington St.
Coliseum Curve	CC-08-15-E	1601 Coliseum Dr.
Coliseum Dr.	C-01-07-E	1401 Coliseum Dr.
Coliseum Exhibit Terrace	CET-#-E	4043 Martin Luther King Blvd.
Coliseum Market Place		1438 Coliseum Dr.
Craft Pavilion		1147 Washington St.
East Park Plaza	EP-#-E	1550 Coliseum Dr.
Embarcadero		1229 Admiral Nimitz Cir.
Esplanade		3900 Esplanade PL
Esplanade Terrace	ET-#-E	3939 Esplanade PL.
Gateway Pavilion		1401 Coliseum Dr.
Gateway Plaza	GW-#-E	1501 Coliseum Dr.
Grand Place		3701 Grand Av.
Grand Place Terrace	GPT-#-E	1220 1st Ave.
Hall of State Terrace	HST-#-E	1151 Admiral Nimitz Cir.
Nimitz Court	NC-#-E	1243 Washington St.
Nimitz Drive	N-17-30-E	1300 Admiral Nimitz Cir
Nimitz Drive	N-04-07-E	1100 Admiral Nimitz Cir.
Nimitz Drive	N-08-16-E	1200 Admiral Nimitz Cir.
Nimitz Terrace	NT-#-E	1335 Admiral Nimitz Cir
Pan American Arena Concourse		1336 Admiral Nimitz Cir
Pan American Arena Concourse		1322 Admiral Nimitz Cir
Pennsylvania/Lagow Gate		4020 Pennsylvania Ave.
Truck Show Area	TSA-61-120-E	1101 1st Ave.
Truck Show Area	TSA-1-60-E	1102 1st Ave.
Viet Nam Memorial Terrace	VMT-#-E	950 1st Ave.

Contact the Exhibits Department at 214 421-8727 for addresses not listed.

## SERVICES

The following list is not a comprehensive list of services and facilities, and the State Fair of Texas does not endorse or guarantee the services or related charges of the listed exhibitors at the State Fair and is only provided to you as a courtesy. Certainly there are other entities that provide same or similar services.

### ADVERTISING

Advocate Magazine  
6301 Gaston Suite 820  
Dallas 75214 214-823-5885

### BANKING

Bank of America  
3300 MLK Blvd. & Robert B. Cullum  
Dallas 75226 214-565-5000

Comerica - Bank Texas  
5201 East R. L. Thornton  
Dallas 75223 214-630-3030

### BUILDING MATERIALS

Home Depot  
11255 Garland Rd.  
Dallas 75218 214-328-1900

Lowe's Home Improvement Warehouse  
of Mesquite  
4444 N. Galloway  
Mesquite 972 613-6204

### COPYING

Lucky 7 General Store  
Located **On the Fair Grounds**  
Nimitz Dr. 214 426-7327

Thompson's Quick Print  
1840 Hutton Dr. #200  
Carrollton 75006  
972- 620-3212

### DECORATORS & EXHIBIT BUILDERS

Freeman Decorating Co.  
8801 Ambassador  
Dallas 75247 214-634-1463

Bill Reed Decorations  
717 S. Goode Latimer  
Dallas 75226 214-823-3154

CommuniLux Production  
4001 East Side Ave.  
Dallas 75226 214 821-8706  
Fax 214 827-6306  
[www.communilux.com](http://www.communilux.com)

Show Services  
616 Jealousie Way  
Cedar Hill 75104 800 737-8757  
[www.showservicesllc.com](http://www.showservicesllc.com)

Superior Exposition Services/  
Fun Factory Events  
3366 Miller Park South  
Garland 75041 972-271-7444

Trade Group  
1434 Patton Place  
Carrollton, 800 343-2005

### ELECTRICAL - CONTRACTORS

Cummings Electrical  
3807 Carbon Rd.  
Irving 75038 972-594-6111

Harper Wood Electric  
P. O. Box 565666  
Dallas 75356 214-421-5207

## **ELECTRICAL - CONTRACTORS**

Robert Pannel  
Mobile 214 676-6512

Madden Electric Svcs, Inc.  
7695 FM 35  
Royse City 75189 972 877-7953

AC Winkle  
469 767-7394

## **EMPLOYMENT**

Choice Staffing  
10100 N. Central Expwy Suite170  
Dallas 75231 214 823-5057

Command Labor & Staffing  
13920 Josey Ln. Suite 105  
Farmers Branch 75234  
972 243-8330  
[www.commandlabor.com](http://www.commandlabor.com)

Face2Face Marketing & Promotions  
4516 Lovers Ln. Suite 181  
Dallas 75225 214 390-3050  
[www.face2facemktg.com](http://www.face2facemktg.com)

Kelly Services  
8144 Walnut Hill Ln.Ste 120  
Dallas 75231 214 373-6736  
fax 214 696-9889

Labor Ready  
2100 Irving Blvd.  
Dallas,75207  
214 761-5373 fax 214 747-2620

2360 E. Park Blvd  
Plano 972 398-1563  
Fax 972 398-8672

Results Staffing  
1555 W. Mockingbird Ln. Suite 220  
Dallas 75235 214 688-4008  
[www.resultsstaffing.com](http://www.resultsstaffing.com)

Triple Play Staffing  
740 E Cambpell Rd. Ste 900  
Richardson, 75018  
469-831-9808 Fax 214 291-5938

## **EQUIPMENT RENTAL**

M & M Special Events Co.  
2161 Hutton Dr.  
Carrollton, 75006  
214 350-5373

Nations Rent  
3720 Forest Ln  
Garland, 75042  
972 487-5959  
fax 972 487-0482

Sandone Productions  
8800 Chancellor Row  
Dallas 75247  
214-637-6334

TLC Event Rentals  
740 W. Mockingbird Lane  
Dallas, 214 634-1100

## **EXHIBIT CLEANING & VEHICLE DETAILING**

Professional Detailers  
800 457-7558 949 460-0314  
[mike@prodetailers.com](mailto:mike@prodetailers.com)

Show Services  
616 Jealousie Way  
Cedar Hill 75104 281 686-4718  
800 737-8757  
[www.showservicesllc.com](http://www.showservicesllc.com)

## **FAX SERVICES**

Lucky 7 General Store  
Located **On the Fair Grounds**  
Nimitz Dr. 214 426-7326

**FUELING CO.**

Filgo Oil Co.  
214 638-2787

Note - Diesel only. Refueling must be scheduled with Fire Department 24 hours ahead.

**HOTELS - MOTELS -(housing)**

Belmont Hotel  
901 Fort Worth Dr.  
Dallas, 75208  
214 393-2000  
[www.belmonthotel.com](http://www.belmonthotel.com)

Candlewood Suites  
12525 Greenville  
Dallas, 75243  
972 669-9606

Crowne Plaza  
Dallas Market Center  
7050 Stemmons Frwy  
Dallas 75247 214 630-8500

Dallas Marriott Suites - Market Center  
2493 N. Stemmons  
Dallas 75207  
214 905-0050

Doubletree Hotel  
8250 N. Central Expressway  
Dallas, 75206 214 691-8700

Fairfield Inn  
4020 Towne Crossing Blvd  
Mesquite, TX 75150  
800 228-2800; 972 686-8286

Embassy Suites - Dallas Market Center  
2727 Stemmons Freeway  
Dallas 75207 214 630-5332  
Fax 214 631-2025

Hampton Inn & Suites  
1700 Rodeo Drive  
Mesquite 75149  
972 329-3100 fax 972 329-3101

Hilton Garden Inn Dallas Market Center  
2325 N. Stemmons Frwy  
Dallas, 75207  
214 634-8200 fax 214 634-8202

Holiday Inn Dallas Market Center  
4500 Harry Hines  
Dallas, 214 219-3333 fax 214 219-3335

Holiday Inn Express  
21850 IH 635  
Mesquite, 75149  
972 288-9900 fax 972 288-8018

Homewood Suites by Hilton  
2747 N. Stemmons  
Dallas 75207 214-819-9700  
[www.dalmc\\_ds@hilton.com](http://www.dalmc_ds@hilton.com)

Hotel Lawrence  
302 S. Houston St.  
Dallas, 75202 214 761-9090  
Fax 469 916-3998  
[www.hotellawrencedallas.com](http://www.hotellawrencedallas.com)

La Quinta  
2380 West Northwest Hwy  
Dallas 75220  
214 904-9955

Oakwood Temporary Housing  
2033 Chenault Dr.  
Carrollton, 75006 800 393-0077  
972 392-4747 fax 972 392-1188

Quality Inn  
1955 Market Center Blvd.  
Dallas 75207 214 747-9551

Radisson Dallas East  
11350 LBJ Frwy  
Dallas, 75238 800 346-0660  
[www.raddison.com](http://www.raddison.com)

Residence Inn by Marriott  
Dallas Market Center  
6950 N. Stemmons  
Dallas 75247 214 631-2472

Residence Inn by Marriott  
Dallas Park Central  
972 503-1355

Renaissance Dallas Hotel  
2222 Stemmons Frwy  
Dallas 75207  
214 631-2222

Renaissance Dallas/Richardson Hotel  
900 E. Lookout  
Richardson, 75082  
972 367-2000  
[www.RenaissanceHotels.com/dalrd](http://www.RenaissanceHotels.com/dalrd)

Sheraton Dallas  
400 N. Olive St.  
Dallas, 75201 214 922-8000

Sheraton Suites  
Market Center  
2101 Stemmons Frwy  
800 325-3535 214 747-3000

Staybridge Suites  
7880 Alpha Rd.  
Dallas, 75240  
972 391-0000

Stoneleigh Hotel  
2927 Maple Ave.  
Dallas 75201 214 721-1051

Hampton Inn Dallas West End  
1015 Elm St.  
Dallas, TX 75202  
214 742-5678

### **INSURANCE (general liability)**

AZ Central  
6700 North Oracle  
Tucson, AZ 55704  
800 678-0062

Haas & Wilkerson  
Shawnee Mission, KS  
800-821-7703 fax 913-676-9389

K & K Insurance  
Ft. Wayne, IN 800-328-2317  
fax 260 459-5502

Specialty Insurance Agency  
Vendors & Performers of the US  
PO Box 24  
New Richmond, WI 54017 715.246.8908  
Fax: 715-246-4257  
[steph@specialtyinsuranceagency.com](mailto:steph@specialtyinsuranceagency.com)

Stratus Insurance Services  
947 South 500 East Suite 301  
American Fork, UT 84003  
801 763-1375 fax: 801 763-1374

Textron Financial  
275 West Natick Rd.  
Warwick, RI 02886  
401 621-5099

### **INSURANCE (occupational accidental)**

Insurance Design & Administration  
2311 Texas Drive  
Irving, 75062 972-554-1300  
877 467-7766 fax 972-579-9044

### **MOBILE HOME/RV PARKS**

All Seasons RV Park  
2715 S Cooper St.  
Arlington 817 277-6600

Plantation Place RV  
345 Barnes Bridge Rd.  
Sunnyvale, 75182 972 226-0464  
800 820-4778  
[www.plantationplacerv.com](http://www.plantationplacerv.com)

Treetops Carefree RV Resort  
901 W. Arbrook Boulevard  
Arlington, TX 76015  
1-817-467-7943

Woodshire Mobile Home Park  
4820 Lawnview  
Dallas 214 381-4001

## **MOVING & STORAGE**

Abby's Storage  
5710 Military Parkway  
Dallas 214 275-5510

Assured Self Storage  
503 S. Haskell  
Dallas, 75223  
214 824-9700

Deep Ellum Self Storage  
3215 Hickory St.  
Dallas 75226 214 426-3337

Freedom Storage  
10331 Scyene Rd.  
Dallas, 972 285-5855

Freeman Decorating  
8801 Ambassador Row  
Dallas 75247 214-634-1463

Mobile Storage Group  
800 662-8810  
[www.mobilestorage.com](http://www.mobilestorage.com)

## **OFFICE SUPPLIES**

Office Max  
2415 N. Haskell  
Dallas 214-826-2754

Staples  
9222 Hwy I-30  
Dallas 75228 214 320-1649

## **RECREATIONAL VEHICLE REPAIR**

Blue Moon Mobile RV  
1501 Halsey Way  
Carrollton 75007  
972 323-5050 toll free 888 800-8400

## **SECURITY COMPANIES**

D & L Security  
214 634-0146

Platinum Security  
6440 N Central Expy # 200  
Dallas, TX 75206  
(214) 365-9499

## **SIGNS/PRINTING**

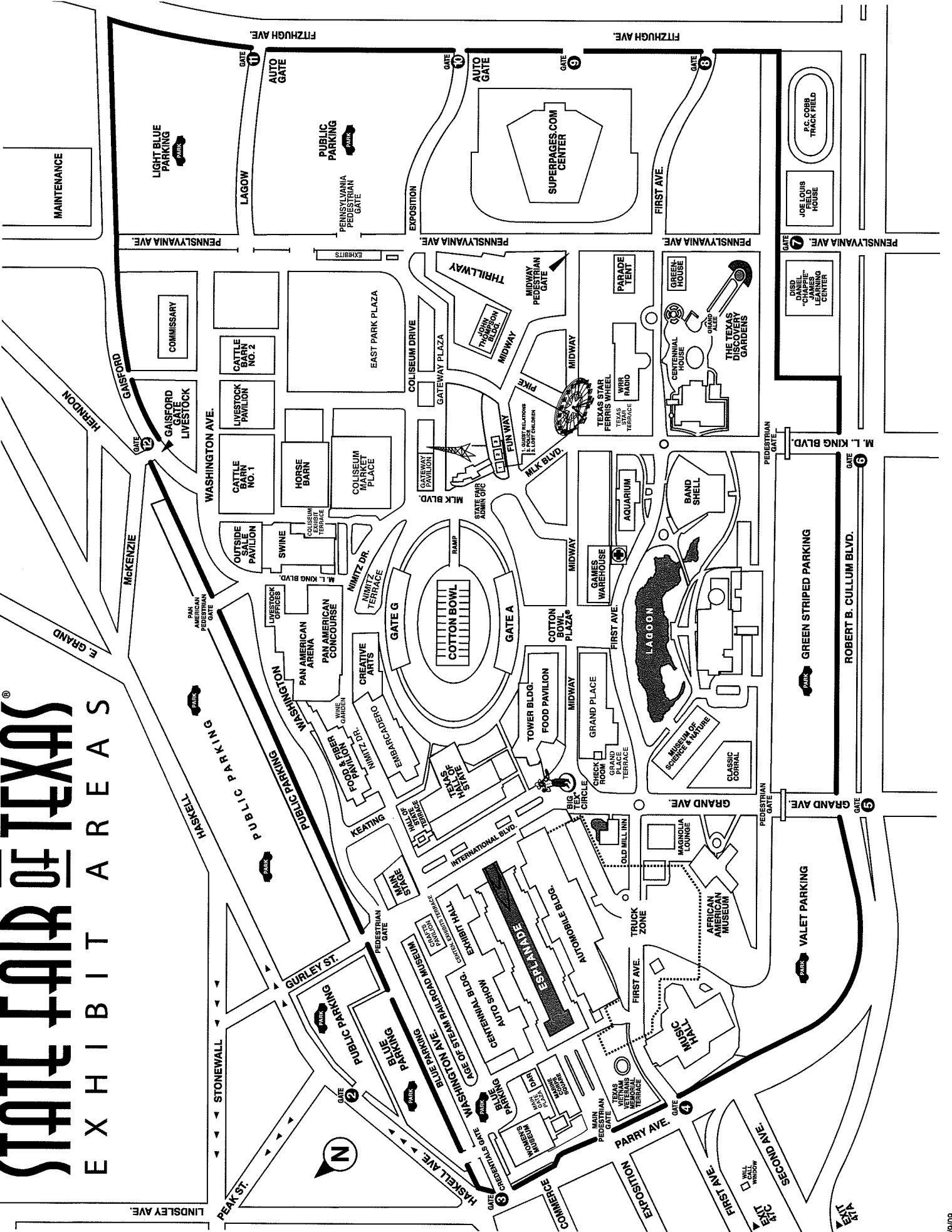
Fast Signs  
10225 N. Central Expwy  
Dallas 214 890-4444

## **WASTE DISPOSAL**

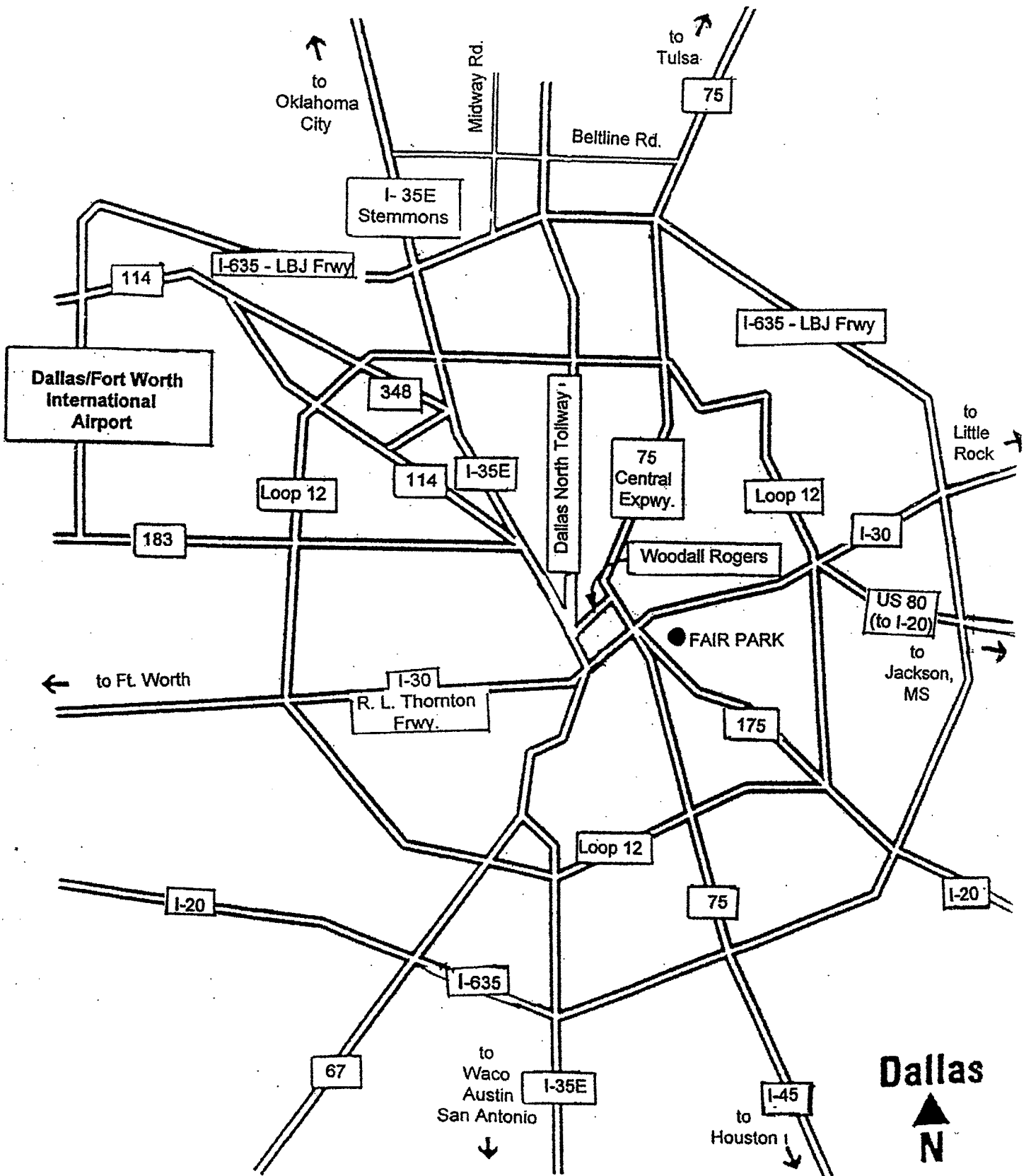
Moore Disposal, Inc.  
2128 Hawes  
Dallas 75235 214 357-4357

# STATE FAIR OF TEXAS

## EXHIBIT AREAS



# DALLAS THOROUGHFARES



## **DIRECTIONS TO THE FAIR .....**

### **From Sherman-Plano-Richardson**

Take U.S. 75 (North Central Expressway) South toward Downtown Dallas. Take exit 284A to connect to Interstate 30 East (toward Texarkana), you can then take exit's 47A (Second Ave.) and 48A (Haskell; Peak; Carroll) to the east side of the park and 48B (Barry Ave./Munger) to the west side.

### **From Austin-Waco**

Take Interstate 35E North to Downtown Dallas. Take exit 428B to connect to Interstate 30 East (toward Texarkana), you can then take exit's 47A (Second Ave.) and 48A (Haskell; Peak; Carroll) to the east side of the park and 48B (Barry Ave./Munger) to the west side.

### **From Fort Worth-Abilene-Weatherford**

Take Interstate 30 East to Dallas. Follow the signs for Interstate 30 East toward Texarkana. After you pass Downtown Dallas, you can then take exit's 47A (Second Ave.) and 48A (Haskell; Peak; Carroll) to the east side of the park and 48B (Barry Ave./Munger) to the west side.

### **From Denton-Lewisville-Gainesville**

Take Interstate 35E South to Downtown Dallas and exit 427E. Immediately after taking the exit, move to one of the left two lanes which will put you on Interstate 30, Eastbound. Follow the signs for Interstate 30 East toward Texarkana. After passing Downtown Dallas, you can then take exit's 47A (Second Ave.) and 48A (Haskell; Peak; Carroll) to the east side of the park and 48B (Barry Ave./Munger) to the west side.

### **From Houston-Huntsville-Corsicana**

Take Interstate 45 North to exit 284A. Move to the right lane and follow the signs for Interstate 30 East. You can then take exit's 47A (Second Ave.) and 48A (Haskell; Peak; Carroll) to the east side of the park and 48B (Barry Ave./Munger) to the west side.

### **From Texarkana-Greenville-Rockwall**

Take Interstate 30 West toward Downtown Dallas. For the west side of the park take exit 49B (Dolphin Road) turn left on Dolphin. Turn right at the first signal light (S. Haskell Ave.) Turn left at first signal light (Crosstown which becomes S. Fitzhugh). For the east side of the park take exit 47C (First Ave.)